



Aberdeen Harbour

Port Waste Reception Facilities Regulations 2003

Date:

You have received this letter because our records indicate your vessel:

- Did not submit a waste notification to Aberdeen Harbour Board before arriving.
- Used an improper format for the waste notification.
- Submitted a partially or incorrectly completed waste notification.

The Port Waste Reception Facilities Regulations require Masters to notify us of the amounts and types of ship generated waste they have aboard whether they intend to offload it in Aberdeen or not.

It is an offence for Masters to fail to send us the required information in advance of their arrival unless their vessel has been exempted from this part of The Regulations by the Maritime and Coastguard Agency (MCA).

This note is to advise you that The Regulations require us to submit a report to the MCA stating that you have failed to notify your waste properly. Unless we receive a waste notification from you first, we will submit this report at 1700 today.

From 28th January 2008 we will not be able to give this grace period and will be obliged to report any vessel that fails to notify their waste properly as soon as they arrive.

We have developed a form that fits on one page of A4 (to reduce fax transmission costs) and have attached a copy to the reverse of this letter. Electronic versions of it, in *PDF* or *Excel* format, are available at <http://www.aberdeen-harbour.co.uk/marine.html>

Your completed pre-notification form should be submitted in one of the following ways:

By **email** to waste@aberdeen-harbour.co.uk

By **fax** to +44 (0) 1224 571507

In **writing** to Aberdeen Harbour Board, Ship's Waste, 16 Regent Quay, Aberdeen, AB11 5SS.

N.B. Aberdeen Harbour Board should receive a completed copy of your waste notification irrespective of whether you are arriving at a berth in a common-user area or private base.

Harbour Office
Aberdeen
January 2008

FAX HEADER (Valid at Aberdeen Harbour Only)

To: +44 (0) 1224 571507 Attention: Ship's Waste Office From: See 1. Date: See Declaration Page: 1 of 1

Information to be notified before entry into Port of Aberdeen

(The harbour, port or terminal referred to in the Merchant Shipping and Fishing Vessels (Port Waste Reception Facilities) Regulations 2003 and Article 6 of Directive 2000/59/EC)

Complete **EVERY** blue box using 'NONE' 'UNKNOWN' and 'N/A' (Not Applicable) if required.

1. Vessel name: Call sign:
 IMO Number: FAX Number: (only if being faxed)

2. Flag State:

3. Estimated time of arrival: 4. Estimated Time of Departure:

5. Last port of call: 6. Next port of call:

7. Last port and date when ship-generated waste was delivered:

8. How much of your waste will you be delivering to port reception facilities?
 Enter 'ALL', 'SOME' or 'NONE' as appropriate.

9. Types and amount of waste to be delivered and/or remaining on board.
 Use 'NONE' 'UNKNOWN' or 'N/A' if required. If delivering ALL waste only complete Column 2 'Waste to be Delivered'.

Type of Waste	Waste to be Delivered (m ³)	Maximum Dedicated Storage Capacity (m ³)	Amount of Waste Retained on Board (m ³)	Port at which Remaining Waste will be Delivered	Estimated Amount of Waste to be Generated Between Notification and Next Port of Call (m ³)
Waste Oils					
Sludge					
Bilge Water					
Other (Specify)					
Garbage					
Food Waste					
Plastic					
Other (Specify)					
Cargo Associated Waste¹ (Specify)					
Cargo Residues¹ (Specify)					

¹ May be estimated

- Notes:**
- This information may be used for Port State Control and other inspection purposes.
 - Member states will determine which bodies will receive copies of this notification.
 - This form to be completed unless the ship is covered by an exemption in accordance with Art. 9 of Directive 2000/59/EC.

Declaration: I confirm that the above details are accurate and correct and that there is sufficient dedicated onboard capacity to store all waste generated between notification and the next port at which waste will be delivered,

Signature: Date & Time: